Joining a Teams Meeting



1. Open up the calendar in Teams.

	11 Monday	
08:00	2	
09:00	Monday Morning Check-In Jennifer McGrouther	
10:00		
11:00		-
1300	P7 Digital Leaders meeting	

2. Locate the meeting that your child's class teacher has set up.



3. Click on the meeting and select 'join.'



4. Ensure that before you enter, your child's camera and microphone are **switched off**. Your child will be invited to switch these on by their teacher during the meeting.